

**School Site Council**  
**Wednesday, September 25, 2024**  
**J.G. Pyne Arts Conference Room**  
**8:00 AM**

**Agenda**

**1. Welcome members and public participants**

- a. Newly elected Members
  - a. Audrey Crawford-Rivera
- b. Attendance
  - Lori Lang
  - Erin Hebert returning for 2 more years
  - Mary Wood returning for 2 more years
  - Kimberly Bradley returning for 2 more years
  - Audrey Crawford-Rivera \*new teacher member
  
  - Connor Baldwin year 2
  - Hamzda Arache year 2
  - Beth Tripathi year 2
  - Elizabeth McDonald year 2
  
  - Heidi Otis
  - Erica Robinson

**2. Budget & HR:**

- a. FY 24 Total (non-staff) \$75,076 budgeted
- b. General Supplies \$5,000 budgeted remaining \$596.07
- c. Professional Development \$10,000 budgeted remaining \$9,561.48
- d. Technology \$5,000 budgeted remaining \$1,902
- e. Contracted Services \$5,000 budgeted remaining \$5,000
- f. Office Supplies \$50,076 budgeted. remaining \$37,844.36
- g. PTO Booster account \$11,475.38
- h. Staffing
  - i. 1 Vacant Staff Positions (CSA Paraprofessionals K-2)
    - 1. Exciting News- We have been funded \$150,000 from Title I
      - a. Will add back 2 tutors = \$60,480
      - b. And can add \$89,520 back to line items above
        - i. General Supplies: \$79,520.00
        - ii. Contracted Services: \$5,000.00
        - iii. Technology: \$5,000.00

**3. School Improvement Planning, PD & Enrichment**

- a. QIP Actions Steps for 2024/2025
  - i. ACV (Arts and Cultural Vitality Team)-meets monthly
  - ii. IPT (Inclusionary Practices Team)-meets monthly
  - iii. New APEX- will be meeting after school-
    - 1. Fellow stipends/ACERA
      - a. Train teachers on how to work with advanced students
  - iv. Students will be joining ACV and SSC in October
- b. Professional Learning Activities
  - i. Opening Day 2024-2025

- ii. District Prioritization Plan
      - 1. CPT- Language Practices
    - iii. November Election Day- Off site learning
    - iv. New District Professional Learning days
  - c. New Instrumental Music focus
    - i. Grade 7/8 C Group
    - ii. Grade 4 lessons
    - iii. Concert Band (end of day)
    - iv. Concerts- (3)
    - v. Winter Concert: Tuesday, 12/17 @ 6:30pm (Cafeteria)
    - vi. Spring Concert: Tuesday, 4/1 @ 6:30pm (Cafeteria)
    - vii. Pops Concert: Thursday, 6/5 @ 6:30pm (Cafeteria OR Outside)
    - viii. Show this year – The Music Man
  - d. Exciting New/Continued Partnerships
    - i. Acera EI (Apex and STEAM Night) November 7 5:30 – 7:00 pm
    - ii. MRT (Merrimack Repertory Theatre)
    - iii. Urban Nutcracker- Boston Ballet Nov 14<sup>th</sup> – 2 shows \$1,000.
- 4. **Progress Monitoring**
  - a. iReady- Math and ELA completed round 1
  - b. Dibels- Grades 1-3 Testing now through 10/6
  - c. DESSA Rating System (October)
  - d. ACCESS testing (spring)
  - e. MCAS Testing – Data to be presented at October Meeting
- 5. **Facilities**
  - a. Outstanding Issues-None at this time
  - b. New Capital Projects
    - i. ClearTouch board - \$6,000 (for Interventionist)
- 6. **Health and Safety Information**
  - a. Crisis Plan updated and submitted
  - b. Fire Drill-First completed (one per quarter)
  - c. SBIRT-7<sup>th</sup> grade screener (October)
  - d. ALICE Training – October Early Release
- 7. **Public Participation**
  - a. Book Fair Voucher: PTO supplies \$5.00 voucher per student
  - b. PTO
    - i. Meetings::
      - 1. Gain participants
        - a. Info flyers for parents about what the PTO is, where to sign up etc.
        - b. Adding links for the meetings
          - i. Class Dojo K-4 (teacher driven)
          - ii. Schoology 5-8
          - iii. QR Code on Flyer
        - c. PTO Table at Parent Teacher Conference
      - 2. Diversifying the PTO Facebook page
    - ii. Creating “officers” beyond president
      - 1. Marketing Manager: Flyers and Social Media
  - c. Supply List
    - i. Can we come up with a consistent school list of supplies for parents:

- ii. Elementary and middle school
  - 1. Student Need, Classroom Need, Home Need etc.