

Meeting minutes

School Site Council Meeting

January 29, 2025

Meetings in room D1008

Wednesday's 6:00 PM - 1/29, 2/26, 3/12, 3/26, 4/9, 4/30, 5/28

Via In-Person - The location moved to room D1008 for this and all future meetings. The meeting will start at 6:00 PM.

Present:

Voting Members present:

Brady Bond, Lynne Bond, Amanda Perrin, Jason Silverberg, Robina Nyangai, Emily Steinberg, Jack Newcomb, Sasha Wainaina, Vannak Theng, Kate Keefe

Other voting members not present:

Dominic Lebron, Bethany Peters, Cindy Soth, Kendrick Del Orbe, Katie Maniscalco, Dara Sok, Wayne Taylor

Non-Voting Member present:

Mike Fiato, Sue Zeilinski

Non-Voting Members not present:

Shelby Boisvert, Rose Mendonca

Meeting Minutes:

6:00 PM - Welcome and Introductions - The meeting started (Mike)

6:04 PM - Approval of meeting minutes from November 20, 2025. Amanda made a motion to accept the minutes. Robina seconded the motion, and the motion passed unanimously. (Mike)

6:05 PM - Reviewed tonight's agenda (Mike)

6:07 PM - Student Support Service update (Sue Zeilinski)

- Mission/vision statement largely aligned with Portrait of a Graduate
- Reviewed Student Support Team (37 staff)
- Highlights:
 - Ambassador tours and Family & Community Engagement events
 - BRYT program re-established for students to re-engage after hospitalization. 4 students have graduated from the program; more than 15 students served.
 - Program of studies and course selection process reviewed and updated.

- Backup elective courses in the selection process.
 - Food bank moved to Student Support for greater access.
 - Working on restarting marketing Chapter 74, adding more CTE, and increasing other pathways.
- Program of studies is being reviewed by Dept. of Ed.; should be ready before February 4th.

6:19 PM - Community Schools Q1 update (Kate Keefe)

- Outcome targets
 - 63% students passing courses (target >62%)
 - Average daily attendance 93% (target >92%)
 - Chronic absenteeism 23.5% (target <28%)
- Goal (by June) is to reach and connect with 70–85% of students in Tier 2 (need additional support with courses and attendance) and Tier 3 (struggling to pass classes and attend school) risk groups.
- Highlights:
 - Interventions through case managers, Billy's barbershop, dental health, mentoring, etc.
 - Family Institute for Student Success (FISS) program for family and community engagement is currently in the third cohort of families.
 - New librarian started January, working on library card drives and other initiatives with Pollard.

6:30 PM - Semester 1 Snapshot

- Work on binder study and using discourse strategies through The Center for Culturally Responsive Teaching and Learning (CCRTL) with dept. chairs and teachers (via PD, learning lunches, and coffee talks).
- 10 POG leads hired (funded by Barr Grant)
- Looking at Student Work (LASW) protocol
- Curriculum rollouts
 - New curriculum in 9th gr. math/ELA, 10th gr. algebra II /geometry.
 - Biology is rolling out OpenSciEd (OSE) in spring semester, fully rolled out next fall.
 - World Languages (and Health are also implementing new standards.
 - Instructional specialists are focused on helping teachers implement.
- Aligning teachers' professional practice goals (PPG) and student learning goals (SLG) across departments to QIP goals and upcoming NEASC visit.
 - PPG measures: Discourse strategies, high-quality instructional material (HQIM), curriculum work, LASW, etc.
 - SLG measures: MCAS, ACCESS, class assessments
- Chapter 74 program application update
 - Initial programs on application: Info Support Services & Networking (ISSN), Public Safety (upcoming name/program change to Criminal Justice). Looking to relaunch Marketing.
 - Next step is having an approved admission process.

6:47 PM - Questions and Discussion

- Master schedule changes are paused until final large-scale move (construction) is finished.
- MLL population has not been adequately integrated into inclusion class sections, so adjustments to practice and scheduling are coming (along with additional teacher PD).

6:52 PM - Budget Process and Timeline

- Timeline (brief):
 - January – Enrollment projections, Governor’s numbers (preliminary funding level determined)
 - February - SSC training, FY25 budget converted to FY26 preliminary summary
 - March - compile new budget, new positions/funding, etc. (additional campus safety is a top item due to new building size, as is training or recruiting Chapter 74 teachers)
 - April - present budget on April 2nd

6:57 PM - Adjourn - Amanda made a motion to adjourn. Emily seconded the motion, and the motion passed unanimously.

Minutes submitted respectfully by Jason Silverberg